



**STATE BOARD FOR INTERIOR DESIGN
OFFICE OF THE PROFESSIONS**
1411 Broadway, New York, NY 10018

September 19, 2025
~ 10:30 am ~

OPEN SESSION MINUTES

Primary Board Members Present:

- P. Durante (Chair), Certified Interior Designer
- D. Mallin (Vice Chair), R.A
- R. Betz, R.A.
- H. Galutera, Certified Interior Designer
- R. Novak, Certified Interior Designer

Extended Board Members Present:

- None

Board Members Absent:

- S. Subance Ferrier, Certified Interior Designer
- E. Fisher, Ph.D., Certified Interior Designer
- R. Alweis, P.E.

Guests:

- E. Lu – IIDA NY Advocacy Committee and co-founder of the Alliance of Design and Construction Professionals (ADCP)
- T. Buchan – Lobbyist, Park Strategies

Department Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)

1. Call to Order – Open Session

ES called the open session to order at 10:42 A.M.

2. Welcome and Introductions

Board members, Department personnel, and guests were acknowledged.

3. Meeting Minutes

The open session meeting minutes from May 16, 2025, were reviewed. Some discussion ensued regarding the advisory role of the board.

Motion – Betz/Durante: Approve May 16, 2025, open session meeting minutes.

PASSED, with one (1) abstention (Mallin).

4. Discussion on Board Roles and Responsibilities

- ES reflected on increased engagement with registrants and NCIDQ certificate holders. He emphasized the board's advisory role to SED. He discussed the effort to maintain engagement among board members. ES will reach out to members not present at this meeting to brief them on the general topics discussed.

5. Board Office Report and Committee Updates

ES provided updates on the public member vacancy and the use of SharePoint for shared board activity documents. He reported on the current active registrant list and the registration of new certified interior designers. He also discussed the review of potential unnecessary registration barriers. In addition, ES mentioned the upcoming annual meeting of CIDQ, noting that his attendance is pending travel approval.

6. Association Updates and Legislative Developments

ES summarized updates from CIDQ, ICOR, and the Consortium for Interior Design, including the practice overlap guidance document. He noted other legislative changes nationally, where several jurisdictions may regulate interior design under a title act. He also discussed an informal review of New York's current rules and regulations in comparison with the CIDQ model rule and law for perspective and awareness. In addition, ES mentioned the upcoming NCIDQ exam dates.

7. Discussion on Registration Education Requirements

Member Mallin raised a recurring concern about the color theory requirement for non CIDA accredited education program graduates. ES explained the current evaluation process and policies, while Member Galutera and Member Novak discussed the challenges faced by some experienced professionals in meeting the color theory requirement.

8. Outreach and Engagement Strategies

Member Mallin discussed potential outreach opportunities in the capital region, while Member Galutera highlighted possible outreach within an NCIDQ study group, a topic previously suggested by Member Subance Ferrier. ES reported on the development of registration outreach materials to support interior design events, and Member Mallin mentioned plans to engage college communities and other upstate stakeholders on registration.

ES suggested reaching out to extended board members and professional associations to identify additional outreach opportunities and noted Member Fisher's offer to assist with website video development. Members recommended using a template application to demonstrate the process without including personal information, and Member Galutera pointed out the usefulness of PDF forms with fillable fields.

ES shared data on new registrants over the past five years to provide insight into educational and employer backgrounds and mentioned receiving an email from a licensed interior designer seeking to convey the value of their credential to their employer. He emphasized the need for clear, public-facing resources and provided an update on CIDQ member board resources. In addition, ES noted the upcoming CIDQ annual meeting and the potential for registration outreach presentations in coordination with CIDQ, while also discussing the Board Office's monitoring of in-state legislation. He further outlined plans to create additional online resources to help applicants better understand the registration application process.

Member Novak suggested leveraging IIDA/ASID events to discuss licensure and certification, and Guest Lu mentioned the consortium's annual joint advocacy presentation, which includes contributions from multiple organizations. ES concluded by highlighting the importance of avoiding conflicts of interest and ensuring appropriate representation at outreach events.

9. Committee Assignments and Realignment

ES reviewed the current committee assignments and suggested realigning the outreach and licensing committees, noting the importance of ensuring balanced certified interior designer representation. He emphasized the value of having at least two certified interior designers on each committee and stated that he will discuss the realignment with impacted members before making the necessary adjustments.

10. Challenges and Opportunities in Licensure

ES discussed the challenge of demonstrating the value of interior design registration in a title act profession. Member Galutera inquired about licensed interior designers in other jurisdictions, and ES agreed to follow up with the board by providing comparable registration statistics that may assist with certificate holder outreach. Member Durante offered to provide a video on the importance of becoming a certified interior designer, while Member Galutera emphasized the significance of certified interior designer qualifications in certain project sectors, and particularly within the hospitality industry.

11. Exam Blueprints and Content Changes

The Board discussed the new exam blueprints for NCIDQ, including changes to the IDIX and IDPX tracks. Member Mallin and Member Galutera emphasized the importance of understanding the exam content to better support licensure efforts. ES will obtain more detailed information from CIDQ on how codes are tested under the new exam blueprints.

12. Value of Title and Registration

ES reiterated the importance of demonstrating the value of the certified interior design title and registration in interior design. The conversation highlighted the need for clear, public-facing resources to explain the benefits of certification, and ES mentioned the potential development of a one-pager summarizing certification value for outreach purposes. The discussion also emphasized the importance of continuous improvement and feedback from board members to help refine these resources.

13. Chair and Vice Chair Nominations

ES discussed the 2026 chair and vice chair nomination process, noting the importance of effective leadership to guide the board's efforts in the coming year. He emphasized the value of continuity and experience in selecting the new chair and vice chair. The nominations and elections will be coordinate before and at the next Board meeting.

14. 2026 Board Meetings

Tentative board meeting dates for 2026 were reviewed, and ES will confirm the schedule with the board before circulating calendar invitations.

15. Adjournment

Motion – Galutera/Durante: Move to adjourn ~1:00 P.M.
PASSED UNAMINMOUSLY.

Respectfully Submitted,



Eric Greppo, PE
Executive Secretary