

**Minutes of the Meeting**  
**State Board for Landscape Architecture**  
1411 Broadway; Regents' Room  
New York, NY 10018

Present: Adrienne Weremchuk, Chair  
Valerie Aymer, Vice Chair  
Daniel Biggs  
Andrew Lavallee  
Gentry Lock  
Kimberly Lorenz  
Christopher Nolan

Absent: Stacy Paetzel

Guests: Matt Miller, CLARB (*until 12:45*)  
Nate Harris (*until 12:30*)

Staff: Robert Lopez, Executive Secretary  
Gina Sacco, Assistant in Profession Education

**December 3, 2025**

**OPEN SESSION**

1. **Motion:** *Lavalle /Lorenz:* That the Board enter Executive Session.  
**PASSED UNANIMOUSLY.**
2. **Introductions/Welcome:**  
The Executive Secretary expressed thanks to departed Member Nate Harris and read a letter of thanks to Member Lavallee. The Board welcomed guest Matt Miller of CLARB and new Member, Gentry Lock. All present introduced themselves.
3. **Approval of Minutes:**  
**Motion:** *Nolan/Aymer:* That the minutes of the August 14, 2025 State Board meeting be approved as written.  
**PASSED UNANIMOUSLY.**
4. **Board Chair Report:**  
Chair Weremchuk briefly described the CLARB Annual Meeting, mentioning that it was a great opportunity to meet and collaborate with other Board Members and Executives across the US and Canada. She encouraged others to attend the meeting if they get the opportunity.
5. **Board Office Report:**  
The Executive Secretary provided the Board office report and included updated statistics for the number of landscape architects licensed in New York in 2025.

OP/Staff Activities: The Executive Secretary virtually attended the ASLA/CLARB Licensure Summit in November. He summarized some of the key takeaways from the Summit, including the types of deregulation threats occurring in the US, updates to the Uniform Standard, and an update on ICOR's presentation to Member Boards on overlapping practice.

Legislative/Regulatory Activity: The Board discussed the CE Modernization Bill that was signed into law on November 21<sup>st</sup>. The amended legislation allows up to 6 hours of carryover credit from one

registration period to the next, broadens acceptable subject matter, removes the cap on educational activities, and it allows the Department to grant exemptions for special circumstances. The regulatory process will now begin, with the amended statute being effective 18 months after the bill was signed. The Board and key stakeholders will be asked for their input on regulatory amendments as they are being developed.

6. **New Business:**

**CLARB Conversation**

Matt Miller, the CEO of CLARB, went over some background information about CLARB, including its mission, vision and values, its current Strategic Framework, and key statistics. The organization was established in 1970, has 56 members in the US and Canada, a \$4.35 million budget, and 14 staff members. The organization's Strategic Framework includes three domains – practice, regulation, and global.

CLARB's core programs that support emerging professionals and landscape architects include the LARE, which ensures competence to practice the profession, the CLARB Record, which is a verified pathway to licensure in many jurisdictions, and the CLARB Certificate, a tool that enhances a landscape architect's mobility once earned.

CLARB's key initiatives include rethinking regulation, reframing landscape architecture, improving the candidate experience, elevating the profession around the world, and practice overlap. Mr. Miller went into detail surrounding each of these key initiatives for the Board members. He described potential global equivalency models being considered by CLARB for other countries outside of the US and Canada and how it may apply in the future to gain a CLARB Certificate. Conversations are underway on credential recognition with Africa, the Philippines, and Brazil.

CLARB has created a key partnership with the Council of Educators in Landscape Architecture (CELA) to create programs and pathways to advance licensure among landscape architecture faculty and students. It is an annual proposal-based program that involves solicitation, review, and support for faculty pursuing licensure.

CLARB has also created a partnership with the American Society of Landscape Architects (ASLA) to jointly promote the value of landscape architecture and the importance of licensure to the public, policymakers, and allied professions. CLARB continues to share information and resources related to continuing education, professional standards and best practices with the ASLA.

Board members and the Executive Secretary thanked Mr. Miller for his in-depth presentation and description about matters involving CLARB.

7. **Old Business:**

**Education and Experience Review:**

Due to the length of the CLARB conversation item, this agenda item was tabled until the next Board meeting.

**CLARB Annual Meeting:**

Mr. Miller covered some topics during his presentation that were discussed at the Annual Meeting. The Board package also included a detailed summary of the highlights of the meeting.

**Continuing Education (CE) Update:**

The update on continuing education was provided during the Board Office Report. Additional discussions on this topic will be covered at the next Board meeting.

**Regulatory Amendments Requested by Board:**

The Executive Secretary has raised the additional regulatory amendments requested by the State Board to SED leadership for consideration at a future date.

**FIVERR Issue:**

The Executive Secretary included an article related to the creation and use of fraudulent architectural stamps in the Board package. He also shared that a prior complaint submitted to OPD has been referred to the FBI.

**Public Member Search:**

The Executive Secretary asked Board members for recommendations for a Public Member.

**Professional Member Search:**

The Executive Secretary asked Board members for recommendations for a Professional Member. Member Lavalley has a contact he will connect with.

8. **New Business:**

**April 2026 Practical Exam Volunteers:**

The Executive Secretary discussed the practical exam coming up in April and asked if the Board had a preference for all to attend or to send three professional members to administer the exam and report back to the Board. After discussion, the Board decided that all would attend and that the exam will start at 9:00 am. Once received from the candidate, the Executive Secretary noted that all members will be able to view the three projects on the Board Members' Only website.

**2026 NJ ASLA Meeting CE Review:**

The Executive Secretary and Board office staff reviewed this year's NJ ASLA CE offerings and shared their recommendations in the Board package. After review, the Board agreed with the review and recommended the following actions be taken for the courses where there were additional questions:

- Session 4B – *From Dream to Reality: Two Journeys in Residential Landscape Architecture* - no credit
- Session 5C – *Laurie Olin Documentary* - no credit
- Session 6A – *The Sharkbite Method: Cutting Through the Noise in a Digital World* - no credit

9. **Motion:** *Lavalley/Aymer*: Moved to adjourn.  
**PASSED UNANIMOUSLY.**

The next meeting of the Board will be April 29, 2026, in NYC.

Respectfully submitted,

Robert Lopez, RA  
Executive Secretary

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**December 3, 2025**

**EXECUTIVE SESSION**

1. The Board reviewed two disciplinary cases.
2. **CE Provider Conversation:**  
The Executive Secretary reviewed a second complaint received against a CE provider for including proprietary information in its presentation. He recommended to the Board that a letter be sent to the provider outlining the issues encountered with a warning that if the issues occur again, the provider will be removed as an approved CE provider in New York. The Board supported this recommendation.
3. Motion: Aymer/Nolan: That the Board resume the Open Session.  
**PASSED UNANIMOUSLY.**

Respectfully submitted,

Robert Lopez, RA  
Executive Secretary