



**STATE BOARD FOR ENGINEERING, LAND SURVEYING AND GEOLOGY
OFFICE OF THE PROFESSIONS**

89 Washington Avenue – Catalog Room – Albany, NY 12234

Remote locations:

295 Main Street, Suite 562 – Buffalo, NY 14203

85 Allen Street, Room 140 – Rochester, NY 14608

250 Veterans Memorial Highway – Room 3A-15 – Hauppauge NY 11788

Thursday, December 11, 2025 – ***Following Open Session***

EXECUTIVE SESSION MINUTES

Primary Board Members Present:

- J. Martin, P.E. (Chair)
- J. Janora, P.G. (remote in Buffalo, NY)
- R. Frandina, P.E., L.S. (remote in Buffalo, NY)
- M. Rygel, P.G.
- T. Mitchell, P.E. (remote in Rochester, NY)
- P. VanHaverbeke, L.S.
- D. D'Angelo, P.E.
- G. Marcus, P.E. (remote in Hauppauge, NY)
- L. Woods, P.E.
- R. Nogle, P.E. (remote in Buffalo, NY)
- S. Porter, L.S.
- R. Watt, P.G. (remote in Buffalo, NY)

Extended Board Members Present:

- None

Primary Board Members Absent:

- B. Holbritter, L.S. (Vice Chair)
- F. Flanagan, L.S.
- S. Alampalli, P.E.

Department Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education
- N. Brooks – Administrative Assistant I (remote in Albany, NY), left at approximately 12:30 P.M., returned at approximately 12:35 P.M.

Visitors:

- None

1. Call to Order – Executive Session

ES called the Executive Session to order at 12:41 P.M.

2. Meeting Minutes

The Executive Session meeting minutes from September 4, 2025, were reviewed.

Motion – Mitchell/Martin: Approve September 4, 2025, meeting minutes.

PASSED, with two (2) abstentions (Member Woods and Member Porter).

3. Education Proposal Reviews

Chair Mitchell provided more review details from the committee meeting held in October. Three (3) reviews are awaiting response from PEPR and/or the Institution to date. He mentioned one proposal review post meeting (November) where comments were solicited electronically in response to Review 1 replies; the committee currently awaits replies from the Institution.

4. New Business

ES provided additional context regarding dual licenses when considering future Board Members.

5. Resolution for Adjournment

Motion – Mitchell / Nogle: Move to adjourn at 12:59 P.M.

PASSED UNANIMOUSLY.

Respectfully Submitted,

Eric Greppo, PE
Executive Secretary