



**STATE BOARD FOR INTERIOR DESIGN
OFFICE OF THE PROFESSIONS
1411 Broadway, New York, NY 10018**

September 27, 2024
~ 10:30 am ~

OPEN SESSION MINUTES

Primary Board Members Present:

- P. Durante (Chair), Certified Interior Designer
- D. Mallin (Vice Chair), R.A.
- R. Alweis, P.E.
- R. Betz, R.A.
- E. Fisher, Ph.D., Certified Interior Designer, arrived 10:50 A.M., left 12:26 P.M., returned 12:28 P.M.
- H. Galutera, Certified Interior Designer
- R. Novak, Certified Interior Designer
- S. Subance Ferrier, Certified Interior Designer, arrived 10:35 A.M.

Extended Board Members Present:

- None

Board Members Absent:

- None

Guests:

- E. Lu – IIDA NY Advocacy Committee and co-founder of the Alliance of Design and Construction Professionals (ADCP)
- T. Buchan – Lobbyist, Park Strategies
- J. Dort, Public attendee, arrived 10:35 A.M.
- A. Haack, Public attendee, arrived 10:43 A.M., left 11:52 A.M., returned 11:56 A.M.

Department Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K Fitzgerald – Associate in Professional Education
- D. Spillane – Executive Director, Office of Professional Discipline, left 10:58 A.M.

1. Call to Order – Open Session

ES Greppo called the Open Session to order at 10:33 A.M.

2. Welcome and Introductions

Board members, Department personnel, and guests provided brief introductions.

3. NYSED Office of Professional Discipline (OPD)

Dennis Spillane, Executive Director of OPD, spoke about investigations and disciplinary case procedures. Questions and answers from board members were fielded during and after the presentation. ES will be contacted by OPD to assist in assigning Board members to investigations when their expertise is requested. ES referenced the flow chart included in the Board packet outlining the disciplinary process presented to the Board of Regents on September 10, 2024 (Office of the Professions: Professional Practice Overview).

4. Meeting Minutes

The Open Session meeting minutes from May 10, 2024, were reviewed.

Motion – Betz/Fisher: Approve May 10, 2024, open session meeting minutes, with one (1) minor amendment.

PASSED, with three (3) abstentions (D. Mallin, R. Betz, H. Galutera).

5. Board Office Report

- The Public Board Member is the only current vacancy on the Board and the Board Office is seeking nominations of people who meet the statutory criteria.
- As of July 1, 2024, there were 334 registered certified interior designer licensees. NYSED has licensed five (5) certified interior designers to-date in 2024, with an additional five (5) applications being processed.
- On September 10, 2024 ES presented an overview of the four (4) Board office managed design professions to the Board of Regents' Professional Practice Committee.
- The new Interior Design Board Office email address is interiordesign@nysed.gov.
- ES will send an outreach email after each NCIDQ exam administration to new NCIDQ certificate holders listed in the CIDQ portal with New York listed as their home jurisdiction. This will serve as a way to maintain connection during the “gap year” and prior to potential licensure. Several people responded to the July 1, 2024 initial outreach email. The outreach email will be circulated to Board Members for review and comment before it is utilized for the new certificate holders from the October 2024 exam.
- Providing education about licensure and the profession is within the Board's realm. ES will send an outreach PowerPoint presentation to Board Members for review and comment.
- The term Registered Interior Designer was recommended as the regulated title in the draft model legislation developed by CIDQ.

6. CIDQ

- The 2024 CIDQ Annual Meeting will be held November 7th to November 9th in Chicago, IL (50th Anniversary). ES and Chair Durante will attend.
- The International Council on Regulation (ICOR) is developing guidelines on practice overlap. ES noted there will be a briefing on the progress at the upcoming CIDQ meeting.
- Each member board receives one vote for the CIDQ Board of Directors Ballot. Upon discussion, since there was no opposition, ES will vote in favor of all candidates.
- ES and Board Member Betz provided formal comment on the CIDQ Draft Model Legislation. The comments were reviewed and responded to by task force. New York will have one (1) total vote at the annual meeting. The CIDQ model legislation provides no mandate for New York law and regulations.

7. Licensure Experience Rules, Regulations and Application

A discussion ensued regarding the licensure experience rules, regulations, and applications. The Board Office is working to streamline the process for applicants and reduce administrative redundancy. When comparing the current NYSED licensure application experience forms to those of CIDQ, the Board expressed that it did not find weakness in the CIDQ forms as an alternate option to applicants. ES will move internal and CIDQ conversations forward on this effort.

8. STEAM Day Outreach Feedback

The ES will collect comments received to-date on the STEAM outreach and circulate to the Board for final comments and collaboration as necessary. The STEAM outreach will be utilized with NYSED social media this November.

9. Interior Design Certification – Bill A.9500 (McDonald) / S.9064 (Hoylman-Sigal)

This bill related to the educational and examination requirements for certification as a certified interior designer and provided an exemption from the certified interior designer education requirements for New York State licensed architects. The bill did not move out of either higher education committee during the 2023-2024 session.

10. Outreach Opportunities

ES requested that any in-person or virtual outreach ideas for the next 12 months be sent to him. The student PowerPoint presentation utilized for college outreach on licensure will be sent to Board Members for review and comment.

Ideas included community college presentations, BOCES presentations (to reach high school students), Upstate New York outreach opportunities, and working with associations to educate professional members on licensure and applications.

11. Next Board Meeting

ES will propose dates in a forthcoming email to all primary Board Members.

12. Adjournment

Motion – Alweis/Durante: Move to adjourn at 12:38 P.M.
PASSED UNANIMOUSLY.

Respectfully Submitted,

Eric Greppo, PE
Executive Secretary