



**STATE BOARD FOR ENGINEERING, LAND SURVEYING AND GEOLOGY  
OFFICE OF THE PROFESSIONS**

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December 5, 2024 - 9:30 A.M.

**OPEN SESSION MINUTES**

**Primary Board Members Present:**

- M. Noviello, P.E., L.S. (Chair)
- J. Martin, P.E. (Vice Chair)
- J. Patota, P.G.
- R. Nogle, P.E. (remote in Buffalo, NY)
- S. Porter, L.S.
- M. Rygel, P.G.
- R. Watt, P.G. (remote in Buffalo, NY)
- J. Janora, P.G.
- F. Flanagan, L.S.,
- S. Alampalli, P.E.
- R. Frandina, P.E., L.S. (remote in Buffalo, NY)
- D. Franzi, P.G.
- B. Holbritter, L.S.
- G. Marcus, P.E.
- T. Mitchell, P.E. (remote in Rochester, NY)
- P. VanHaverbeke, L.S.

**Extended Board Members Present:**

- E. Haas, P.E. (remote in Hauppauge, NY), arrived at 9:58 A.M.

**Primary Board Members Absent:**

- D. D'Angelo, P.E.
- W. Kelly, P.G.
- L. Woods, P.E.

**Department Personnel:**

- E. Greppo, P.E. – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education

**Visitors:**

- Mark Kriss – NYSSPE
- Emily Whalen – NYSAPLS, left at 12:06 P.M.
- Kate Knight – Catalyst Government Relations, representing Rochester Institute of Technology
- Campbell Wallace – NYSCPG
- Dr. Sam Wilson – NCEES
- Mike Burrige– ACEC NY
- James Vianna – NYSAPLS, left at 11:54 A.M.
- Jeremy Thompson – NYSAPLS (remote via Webex), left at 10:11 A.M.
- Amber Carpenter – NYSAPLS (remote via Webex), left at 10:11 A.M.
- Roy Garfinkel – NYSAPLS (remote via Webex), left at 10:11 A.M.
- Scott Allen – NYSAPLS (remote via Webex), left at 10:11 A.M.
- Jason Larson – NYSAPLS (remote via Webex), left at 10:11 A.M.
- Joseph Rappa – NYSAPLS (remote via Webex), left at 10:11 A.M.
- Daniel Weaver – NYSAPLS (remote via Webex), left at 10:11 A.M.

**1. Call to Order – Open Session**

Chair Noviello called the Open Session to order at 9:34 A.M.

**2. Introductions**

Board members, department staff, and visitors provided brief introductions.

**3. NYSAPLS Presentation – Draft Minimum Technical Standard (MTS)**

ES invited NYSAPLS to present on the history and state of their draft MTS, in order to brief new and current Board Members; NYSAPLS stated that one of the MTS goals is accountability and establishing LS professional standards. The NYSAPLS committee is composed of LS representation from across the state. NYSED guidelines were considered as part of the initial MTS draft development, along with studying the standards of other states. It was noted that MTS has been discussed within NYSAPLS since the 1980s.

NYSAPLS reported that 26 meetings were held on MTS from February 2018 to November 2019. Various parts of the state have different opinions on MTS. NYSAPLS also presented to the Board on this topic in September 2019. A draft revision occurred in May 2020. In October 2020, NYSAPLS held a member vote where the majority voted to move forward with sharing the document with NYSED and the legislature. Currently, there is no formal lobbying or legislative involvement. The NYSAPLS MTS committee and the Board's LS committee may meet as appropriate to inform future discussions on MTS. ES will ensure that the full Board has access to the current MTS draft document.

*Note: NYSAPLS Presenters participating at non-SED remote locations were asked to disconnect from Webex following the presentation.*

**4. NCEES Overview**

Dr. Sam Wilson, P.E., Northeast Zone Vice President, presented a brief overview of NCEES. Topics covered during the PowerPoint presentation included vision, mission, organizational structure, committees, task forces, meetings, getting involved, threats to public protection and engineering

examinations (all exams are now computerized). Dr. Wilson also serves on the NCEES National Board of Directors. At the conclusion, a short Q&A session was held with the Board.

## 5. Break

A brief break was taken from 10:39 A.M. to 10:44 A.M.

*Note: Member Flanagan returned at 10:47 A.M.*

## 6. Meeting Minutes

The revised Open Session meeting minutes from the June 13, 2024 Board meeting were reviewed, which now contain additional details in the Engineering Technology (ET) Bill Technical Review section.

**Motion** – Patota/Alampalli: Approve June 13, 2024 meeting minutes with two (2) minor amendments.

**PASSED, with two (2) abstentions (Rygel & Flanagan).**

The Open Session meeting minutes from the September 12, 2024 Board meeting were also reviewed.

**Motion** – Martin/Patota: Approve September 12, 2024 meeting minutes.

**PASSED, with one (1) abstention (Marcus).**

## 7. Chair and Vice Chair Reports

Chair Noviello noted that it is his last meeting as a primary Board Member and Chair, as his 2<sup>nd</sup> term will end on January 12, 2025. His parting remarks included the importance of ethics, along with involvement with Office of Professional Discipline (OPD), as solicited.

Vice Chair Martin mentioned his appreciation for Chair Noviello's service in the role and deferred further commentary to committee reports.

## 8. Executive Secretary Report

- A certificate of appreciation was awarded to Chair Noviello for his 10-year Board Member tenure. ES noted that, especially considering the voluntary nature of the service, he appreciated the leadership role that Chair Noviello undertook. Several Board Members also shared their gratitude.
- Susan King, P.E., L.S. was re-appointed as an Extended Member (term dates: December 1, 2024, to November 30, 2029).
- The PE application queue contained 102 applications as of November 22, 2024.
- Pages 17-18 of the Open Session packet contains the full Board Office Report, including NYSED/OP/Staff Activities and Office of Professional Discipline information for six (6) Professional Engineers.
- ES continues to request nominations for the Board's vacant Public Member position, along with a Professional Engineer Member to fill M. Noviello's upcoming vacancy.
- ES noted that the June 2024 Board Meeting OPD discussion was being reviewed internally with other NYSED design professions and OPD; outcomes will be shared with the Board as appropriate.

## **9. Professional Engineering (PE) Committee Report**

Chair Martin thanked the Board's Professional Engineers for continuing to work on engineering applications. E-Week will be virtually held from February 13-14, 2025; a PE & PG Regulated Practice Ethics presentation will be held. ES will circulate the draft presentation for board comment and will request volunteers to present. The 2026 event may be held in person, and if so, NYSED may arrange for a licensure exhibit table.

ES will establish a committee meeting for January (date and time TBD). Topics may include engineering tech and MRA agreement discussion.

## **10. Land Surveying (LS) Committee Report**

Chair Holbritten shared that he attended NYSAPLS' exam review workshop in September and addressed some questions which were raised during the workshop. The committee met on October 31<sup>st</sup> to review the Fall NYS Specific Exam results. The committee's next meeting is scheduled for December 12<sup>th</sup> to review the six (6) Fall Exam challenges and select the exam items for the Spring 2025 exam administration.

The 2025 NYSAPLS Conference will be held from January 22-24, 2025 in Verona, NY. Chair Holbritten will attend the New Licensee ceremony. A request for volunteers will be forthcoming from the ES for both the Ethics and Application Preparation presentations. NYSAPLS' 2025 exam review workshops will be held in Saratoga, NY, on February 28–March 1, 2025, and September 5-6, 2025. ES will partially attend in February and requested volunteers to attend part of either session.

ES will be setting up a committee meeting for January (date and time TBD). Topics will include practice guidelines and FAQs. ES communicated that the NYS Specific Exam will be held on March 7, 2025 (NYSED licensure application filing deadline has passed) and September 12, 2025 (NYSED licensure application filing deadline is June 1, 2025).

## **11. Professional Geology (PG) Committee Report**

Chair Patota mentioned that there were several 2024 committee meetings pertaining to Geology Days presentation development (September 26<sup>th</sup>, October 17<sup>th</sup>, and October 29<sup>th</sup>) and virtual presentation outreach planning with NYSCPG (October 9<sup>th</sup> and December 3<sup>rd</sup>). ASBOG held their annual meeting in Colorado on October 22 -23, 2024. Chair Patota also noted that last month's Geology Days was successful and hosted approximately 300 attendees.

There will be outreach at Queens College on February 26<sup>th</sup>, 2025; this outreach may include other colleges (TBD). The committee would also like to conduct academic outreach to licensure qualifying and non-licensure qualifying programs on New York State licensure and ASBOG. Other upcoming outreach include virtual presentations through NYSCPG related to the regulated practice of geology and application preparation (both to be scheduled for Spring 2025). The regulated practice of geology will also be included within outreach through NYSAPLS, E-Week & NYSSPE events.

ES shared that select committee members plan to attend the Geological Society of America's 2025 joint Northeastern and North-Central Section Meeting in Erie, PA (March 27<sup>th</sup>-30<sup>th</sup>). Member Rygel is spearheading the student outreach effort. Member Rygel also has a small cohort of students that he is holding a review class with once a week in preparation for the FG exam; this process also involves

fact-finding and roadblocks for trying to implement a review program. Although ASBOG has its own review program, it may be cost-prohibitive for some students.

## **12. Access & Outreach to the Professions Committee Report**

In Chair Woods's absence, ES shared that a STEM presentation review session was held on September 18, 2024, and mentioned that the STEM PowerPoint is being finalized and generic to all of the Board's professions. An internal meeting is scheduled for mid-December to discuss the presentation and other outreach planning.

A virtual outreach presentation is under development specific to state agencies, authorities, and municipalities. Member Patota requested that PG members be included.

## **13. Education Committee Report**

Chair Mitchell reported that four (4) new committee members attended training on September 17, 2024. Two days later, the committee held a program review meeting; details will be shared in Executive Session. The next committee meeting to discuss education program reviews will be held on December 9, 2024.

## **14. Legislation Committee Report**

Chair Martin provided the dates for the new Legislative session, which will run from January 8-June 13, 2025. He commented that although we have the Legislative Tracker that contains legislation of interest, all bills need to be reintroduced and will be assigned new numbers with reintroduction. He also mentioned that the Open Session packet contains information from two colleges and one university on the jobs that Engineering Technology (ET) graduates are obtaining (pages 26-35); ES noted this will be discussed further in January's committee meeting (date and time TBD). Bill A10543/S9849 related to authorizing the use of certain alternative project delivery methods was signed by the Governor on November 22, 2024.

## **15. Project Delivery Methods Committee Report**

In Chair D'Angelo's absence, ES shared that the Draft April 2013 Joint Design Board Position paper will be discussed further in a committee meeting next month (date and time TBD). The results of that discussion will be shared at the March 2025 Board Meeting.

## **16. Continuing Business**

Discussion was held for the 2025 Board Chair and Vice-Chair Board Member positions, effective January 1 – December 31, 2025.

Motion – Noviello/Mitchell: Move to nominate Vice-Chair Martin for Chair in 2025.

**PASSED, with one (1) abstention (Martin).**

Motion – Noviello/Martin: Move to nominate Member Holbritter for Vice-Chair in 2025.

**PASSED, with one (1) abstention (Holbritter).**

The 2025 proposed Board Meeting dates are March 13, June 5, September 5 and December 11.; the locations for those four (4) meetings are TBD. Each meeting will be scheduled to begin at 9:30 A.M.

ES will circulate the revised 2025 Board Committee Membership and Chairs document.

#### 17. New Business

The 2025 NCEES Zone Interim Meeting will be held in Cambridge, MA, on April 10-12, 2025. Joining the ES will be Members Nogle, D'Angelo, and Holbritter. Member Nogle is seeking nominations for the NCEES Northeast Zone Assistant VP seat, which requires home board nomination.

**Motion** – Holbritter/Martin: Nominate Member Nogle for NCEES Northeast Zone Assistant VP seat.  
**PASSED, with one (1) abstention (Nogle).**

The 2025 NCEES Annual Meeting will be held in New Orleans, LA, on August 19-22, 2025. Provided internal approvals, joining the ES will be Members Porter and Flanagan as first-time attendees, along with Member Nogle as a NCEES Committee Chair. Other potential Member attendees will be discussed after NCEES announces the number of delegates they will fund.

#### 18. NCEES President Nomination

**Motion** – Noviello/Marcus: Nominate ES to complete any needed paperwork for Dr. Sam Wilson's NCEES President nomination.  
**PASSED UNANIMOUSLY.**

#### 19. Resolution for Executive Session and Adjournment

**Motion** – Alampalli/Patota: Move to break for ten (10) minutes at 12:33 P.M. and reconvene thereafter for Executive Session.  
**PASSED UNANIMOUSLY.**

Respectfully Submitted,

Eric Greppo, PE  
Executive Secretary