



**STATE BOARD FOR ENGINEERING, LAND SURVEYING AND GEOLOGY  
OFFICE OF THE PROFESSIONS**

89 Washington Avenue, Albany, NY 12234

Remote Locations:

295 Main St Suite 562 Buffalo, NY 14203

250 Veterans Memorial Highway, Room 3A-15, Hauppauge NY 11788

85 Allen Street, Suite 120 Rochester, NY 14608

December 5, 2024

*~following open session~*

**EXECUTIVE SESSION MINUTES**

**Primary Board Members Present:**

- M. Noviello, P.E., L.S. (Chair)
- J. Martin, P.E. (Vice Chair)
- J. Patota, P.G.
- R. Nogle, P.E. (remote in Buffalo, NY)
- R. Watt, P.G. (remote in Buffalo, NY)
- J. Janora, P.G.
- F. Flanagan, L.S.
- S. Alampalli, P.E.
- R. Frandina, P.E., L.S. (remote in Buffalo, NY)
- D. Franzi, P.G.
- B. Holbritter, L.S.
- S. Porter, L.S.
- M. Rygel, P.G.
- G. Marcus, P.E.
- T. Mitchell, P.E. (remote in Rochester, NY)
- P. VanHaverbeke, L.S.

**Extended Board Members Present:**

- None

**Primary Board Members Absent:**

- D. D'Angelo, P.E.
- W. Kelly, P.G.
- L. Woods, P.E.

**Department Personnel:**

- E. Greppo, P.E. – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education
- C. Ferrick – Manager, Professional Examinations Unit, left at 1:45 P.M.

**1. Call to Order – Executive Session**

Chair Noviello called the Executive Session to order at 12:50 P.M.

**2. Meeting Minutes**

The Executive Session meeting minutes from the September 12, 2024 Board meeting were reviewed.

**Motion** – Holbritter/Alampalli: Approve September 12, 2024 meeting minutes.

**PASSED, with one (1) abstention (Marcus).**

**3. Education Proposal Reviews**

Education Committee Chair Mitchell mentioned that there are several proposal reviews in progress. Three (3) proposals will be reviewed in committee on December 9, 2024. The Board Office awaits responses to four (4) other ongoing proposal reviews.

**4. Continuing Business**

As a follow-up from the September 2024 meeting, ES confirmed that the conditionally approved FE waiver was processed following confirmation that the individual did not have any professional discipline.

C. Ferrick led a discussion on exam item writing noting, in part, that the primary objective is to test knowledge. Several Board Members contributed to the discussion and asked questions. ES discussed that the next steps related to item writing will occur in committee.

**5. New Business**

Board Member guidance was discussed related to their assistance with the Office of Professional Discipline (OPD). Related discussion ensued.

ES solicited Board Member discussion on six (6) 2024 Consent Orders and Surrenders.

**6. Adjournment**

**Motion** – Nogle/Alampalli: Move to adjourn at 2:00 P.M.

**PASSED UNANIMOUSLY.**

Respectfully Submitted,

Eric Greppo, PE  
Executive Secretary