



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

**STATE BOARD FOR INTERIOR DESIGN
OFFICE OF THE PROFESSIONS**

1411 Broadway (between 39th & 40th Streets) Tenth Floor – Manhattan

Friday January 31, 2025 ~ 10:30a – 1p

OPEN SESSION AGENDA

- 1. CALL TO ORDER**
- 2. WELCOME AND INTRODUCTIONS**
- 3. GUEST REMARKS – CIDQ CEO THOM BANKS - HON FASID, HON. MEMBER IDC**
- 4. APPROVAL OF PRIOR MEETING MINUTES**
 - a. 2024-09-27 Board Meeting**
- 5. BOARD OFFICE REPORT**
 - a. Public Member Vacancy**
 - b. Registered Licensees (Jan 1, 2025): 336 (254 In-State/81 Out of State /1 International)**
 - c. New Licensees in 2024: 11**
 - d. 2025 CIDQ Annual Meeting (November 7-9, 2024 – Chicago, IL)**
 - e. NCIDQ Certificate Outreach**
 - f. CIDQ Volunteering: cidq.org/volunteering**
- 6. NOMINATION AND ELECTION OF 2025 BOARD CHAIR AND VICE-CHAIR**
- 7. INTERIOR DESIGNER CERTIFICATION - BILL S.1141 (Hoylman-Sigal)**
- 8. BOARD COMMITTEE DEVELOPMENT AND ASSIGNMENTS**
 - a. Discussion and definition of committees**
 - b. Development of Committee Rosters**
 - c. Assignment of committee tasks**
- 9. OTHER BUSINESS & BOARD MEMBER REMARKS**
- 10. SUGGESTED TOPICS FOR NEXT BOARD MEETING**
- 11. ADJOURNMENT**

~ Next board meeting Friday, May 16 – NYC ~



CIDQ Annual Meeting 2024 – Agenda

Thursday, November 7	
5:00 pm – 7:00 pm	Welcome Reception
Friday, November 8	
8:00 am – 9:00 am	Breakfast (on your own)
9:00 am – 9:30 am	Welcome, Roll Call, and Call to Order
9:30 am – 10:30 am	Keynote Address Achieving Excellence Through an Interdisciplinary Approach to Design Barbara Bouza, FAIA, Former President, Walt Disney Imagineering Former Co-Managing Director, Principal, Gensler Los Angeles
10:30 am – 10:45 am	Break
10:45 am – 11:45 am	Overview of Practice Analysis Results
11:45 am – 12:45 pm	Board Leadership Task Force Update/Recommendations
12:45 pm – 1:45 pm	Lunch (provided)
1:45 pm – 2:30 pm	U.S. Legislative Update
2:30 pm – 3:30 pm	Presentation of Model Language for Vote
3:30 pm - 3:45 pm	Break
3:45 pm – 4:10 pm	Finance Chair/CEO Report + Town Hall
4:10 pm	Adjourn for Gala prep
6:00 pm – 11:00 pm	CIDQ 50 th Anniversary <i>ACHIEVE</i> gala! – Adler Planetarium
Saturday, November 9	
8:00 am – 9:00 am	Breakfast (provided)
9:00 am – 9:15 am	Welcome and Announcements
9:15 am - 9:45 am	The Canadian Regulatory Structure – Trevor Kruse, IDC CEO
9:45 am- 10:15 am	Insightful Data Discovery – Marketing Analytics and Understanding the CIDQ Community
10:15 am–10:30 am	Break
10:30 am– 11:40 am	Practice Overlap Task Force Update– Panel/Feedback
11:45 am – 1:00 pm	Breakouts <ul style="list-style-type: none"> Member Board Executives Member Board Members
1:00 pm – 2:00 pm	Lunch (provided)
2:00 pm – 2:45 pm	How the NCIDQ Exam is Created
2:45 pm – 3:00 pm	Qualities and Benefits of CIDQ Board Service
3:00 pm – 3:30 pm	Incoming President Remarks
3:30 pm	Adjourn

*Agenda subject to change. Times are listed in the Central Time Zone (CT).



**STATE BOARD FOR INTERIOR DESIGN
OFFICE OF THE PROFESSIONS
1411 Broadway, New York, NY 10018**

September 27, 2024
~ 10:30 am ~

OPEN SESSION MINUTES

Primary Board Members Present:

- P. Durante (Chair), Certified Interior Designer
- D. Mallin (Vice Chair), R.A.
- R. Alweis, P.E.
- R. Betz, R.A.
- E. Fisher, Ph.D., Certified Interior Designer, arrived 10:50 A.M., left 12:26 P.M., returned 12:28 P.M.
- H. Galutera, Certified Interior Designer
- R. Novak, Certified Interior Designer
- S. Subance Ferrier, Certified Interior Designer, arrived 10:35 A.M.

Extended Board Members Present:

- None

Board Members Absent:

- None

Guests:

- E. Lu – IIDA NY Advocacy Committee and co-founder of the Alliance of Design and Construction Professionals (ADCP)
- T. Buchan – Lobbyist, Park Strategies
- J. Dort, Public attendee, arrived 10:35 A.M.
- A. Haack, Public attendee, arrived 10:43 A.M., left 11:52 A.M., returned 11:56 A.M.

Department Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K Fitzgerald – Associate in Professional Education
- D. Spillane – Executive Director, Office of Professional Discipline, left 10:58 A.M.

1. Call to Order – Open Session

ES Greppo called the Open Session to order at 10:33 A.M.

2. Welcome and Introductions

Board members, Department personnel, and guests provided brief introductions.

3. NYSED Office of Professional Discipline (OPD)

Dennis Spillane, Executive Director of OPD, spoke about investigations and disciplinary case procedures. Questions and answers from board members were fielded during and after the presentation. ES will be contacted by OPD to assist in assigning Board members to investigations when their expertise is requested. ES referenced the flow chart included in the Board packet outlining the disciplinary process presented to the Board of Regents on September 10, 2024 (Office of the Professions: Professional Practice Overview).

4. Meeting Minutes

The Open Session meeting minutes from May 10, 2024, were reviewed.

Motion – Betz/Fisher: Approve May 10, 2024, open session meeting minutes, with one (1) minor amendment.

PASSED, with three (3) abstentions (D. Mallin, R. Betz, H. Galutera).

5. Board Office Report

- The Public Board Member is the only current vacancy on the Board and the Board Office is seeking nominations of people who meet the statutory criteria.
- As of July 1, 2024, there were 334 registered certified interior designer licensees. NYSED has licensed five (5) certified interior designers to-date in 2024, with an additional five (5) applications being processed.
- On September 10, 2024 ES presented an overview of the four (4) Board office managed design professions to the Board of Regents' Professional Practice Committee.
- The new Interior Design Board Office email address is interiordesign@nysed.gov.
- ES will send an outreach email after each NCIDQ exam administration to new NCIDQ certificate holders listed in the CIDQ portal with New York listed as their home jurisdiction. This will serve as a way to maintain connection during the “gap year” and prior to potential licensure. Several people responded to the July 1, 2024 initial outreach email. The outreach email will be circulated to Board Members for review and comment before it is utilized for the new certificate holders from the October 2024 exam.
- Providing education about licensure and the profession is within the Board's realm. ES will send an outreach PowerPoint presentation to Board Members for review and comment.
- The term Registered Interior Designer was recommended as the regulated title in the draft model legislation developed by CIDQ.

6. CIDQ

- The 2024 CIDQ Annual Meeting will be held November 7th to November 9th in Chicago, IL (50th Anniversary). ES and Chair Durante will attend.
- The International Council on Regulation (ICOR) is developing guidelines on practice overlap. ES noted there will be a briefing on the progress at the upcoming CIDQ meeting.
- Each member board receives one vote for the CIDQ Board of Directors Ballot. Upon discussion, since there was no opposition, ES will vote in favor of all candidates.
- ES and Board Member Betz provided formal comment on the CIDQ Draft Model Legislation. The comments were reviewed and responded to by task force. New York will have one (1) total vote at the annual meeting. The CIDQ model legislation provides no mandate for New York law and regulations.

7. Licensure Experience Rules, Regulations and Application

A discussion ensued regarding the licensure experience rules, regulations, and applications. The Board Office is working to streamline the process for applicants and reduce administrative redundancy. When comparing the current NYSED licensure application experience forms to those of CIDQ, the Board expressed that it did not find weakness in the CIDQ forms as an alternate option to applicants. ES will move internal and CIDQ conversations forward on this effort.

8. STEAM Day Outreach Feedback

The ES will collect comments received to-date on the STEAM outreach and circulate to the Board for final comments and collaboration as necessary. The STEAM outreach will be utilized with NYSED social media this November.

9. Interior Design Certification – Bill A.9500 (McDonald) / S.9064 (Hoylman-Sigal)

This bill related to the educational and examination requirements for certification as a certified interior designer and provided an exemption from the certified interior designer education requirements for New York State licensed architects. The bill did not move out of either higher education committee during the 2023-2024 session.

10. Outreach Opportunities

ES requested that any in-person or virtual outreach ideas for the next 12 months be sent to him. The student PowerPoint presentation utilized for college outreach on licensure will be sent to Board Members for review and comment.

Ideas included community college presentations, BOCES presentations (to reach high school students), Upstate New York outreach opportunities, and working with associations to educate professional members on licensure and applications.

11. Next Board Meeting

ES will propose dates in a forthcoming email to all primary Board Members.

12. Adjournment

Motion – Alweis/Durante: Move to adjourn at 12:38 P.M.
PASSED UNANIMOUSLY.

Respectfully Submitted,

Eric Greppo, PE
Executive Secretary

Eric Greppo

From: Interior Design
Sent: Sunday, January 19, 2025 2:30 PM
Subject: NCIDQ Certification & NYS Certified Interior Designer Licensure

Dear NCIDQ Certificate Holder,

Firstly – Congratulations on recently obtaining your NCIDQ Certificate!

We are reaching out to remind recent New York Based NCIDQ Certificate holders about the importance of obtaining and maintaining your **Certified Interior Designer** (CID) title licensure in the state.

The State Education Department's **Interior Design Board Office** is here to assist with any questions related to the process, professional practice, or regulatory concerns. We are committed to supporting your growth and professional success (<https://www.op.nysed.gov/interior-design>). We encourage you to visit our website for all relevant information about license requirements, applications, and regulations. Licensure not only demonstrates your dedication to maintaining high standards of education, experience, and examination, but it also showcases commitment to protecting the public's health, safety, and welfare. This distinction sets practitioners apart in a competitive industry and strengthens value to clients and employers alike.

To add further value, licensure offers the following benefits:

- **Professional recognition:** Establish yourself as a licensed professional in your field.
- **Client trust:** Licensed professionals instill greater confidence in clients, assuring them of your competence in both design and safety regulations.
- **Broadened opportunities:** Many high-level projects and firms prefer or require licensed professionals, giving you a competitive edge.
- **Legal awareness:** Stay compliant with New York state regulations to avoid potential legal or contractual issues.

If you have any questions or need guidance, please don't hesitate to contact the NYSED Interior Design Board Office at interiordesign@nysed.gov or 518-486-2972 x140. We are here to help!

Wishing you continued success in your professional journey.

Eric

Eric Greppo, PE

Executive Secretary

State Board for Engineering, Land Surveying & Geology

State Board for Interior Design

NYS Education Department | Office of the Professions

STATE OF NEW YORK

1141

2025-2026 Regular Sessions

IN SENATE

January 8, 2025

Introduced by Sen. HOYLMAN-SIGAL -- read twice and ordered printed, and
when printed to be committed to the Committee on Higher Education

AN ACT to amend the education law, in relation to the requirements for
certification for certified interior designers

The People of the State of New York, represented in Senate and Assem-
bly, do enact as follows:

Section 1. Section 8305 of the education law, as added by chapter 905
of the laws of 1990, paragraph (b) of subdivision 2 as amended by chap-
ter 653 of the laws of 1993, is amended to read as follows:

§ 8305. Requirements for certification. 1. To qualify for certif-
ication to use the title "certified interior designer", an applicant
shall fulfill all the following requirements:

(a) Application: file an application with the department;

(b) Education: have ~~[received at least seven years of professional
training consisting of academic study and work experience relating to
interior design and in accordance with the commissioner's regulations.
These seven years shall contain at least two but not more than five
years of post secondary education, including an associate degree or the
equivalent, in an approved program of interior design]~~ met the educa-
tional requirements required to sit for an examination offered by a
national certifying organization for interior design professionals,
provided that such certifying organization is approved by the commis-
sioner;

(c) Experience: have met experience ~~[satisfactory to the board and in
accordance with the commissioner's regulations]~~ requirements deemed
necessary to sit for an examination offered by a national certifying
organization for interior design professionals provided that such certi-
fying organization is approved by the commissioner;

(d) Examination: (1) pass an examination satisfactory to the board in
accordance with the commissioner's regulations, and (2) ~~[pass a separate
examination satisfactory to the board relative to the fire, safety and~~

EXPLANATION--Matter in italics (underscored) is new; matter in brackets
[-] is old law to be omitted.

LBD03484-01-5

~~building codes of the state~~ provide a verification from a national certifying organization for interior design professionals that an applicant has passed an examination offered by such certifying organization for interior design professionals, and that the applicant is a certificate holder in good standing from such certifying organization for interior design professionals, provided that such certifying organization is approved by the commissioner;

(e) Age: be at least twenty-one years of age;

(f) Citizenship: meet no requirements as to United States citizenship;

(g) Character: be of good moral character as determined by the department; and

(h) Fees: pay a fee of three hundred dollars to the department for admission to the two department conducted examinations and for an initial license, a fee of one hundred fifty dollars for each reexamination, a fee of one hundred thirty-five dollars for an initial license for persons not requiring admission to a department conducted examination, and a fee of two hundred ten dollars for each triennial registration period.

2. On recommendation of the board, the department may exempt:

(a) from the requirement of subparagraph one of paragraph (d) of subdivision one of this section, an applicant who holds a license of certification to practice as an interior designer issued to ~~him or her~~ the applicant upon examination by a legally constituted board of examiners in any other state or political subdivision of the United States, provided that at the time the license or certificate was issued by such state or political subdivision the applicant met the requirements of paragraph (b) of subdivision one of this section for certification to use the title "certified interior designer" established by this article; ~~or~~

(b) from the requirements specified in paragraph (b) of subdivision one of this section provided the applicant submits, prior to January first, nineteen hundred ninety-six, satisfactory evidence that the applicant has ~~held himself or herself out as~~ presented the applicant to be an interior designer and has prepared interior design documents in accordance with the requirements set forth in section eighty-three hundred three of this article for a minimum of seven years, has received a secondary school diploma or equivalent, and has passed the examinations required under paragraph (d) of subdivision one of this section~~]; or~~

(c) from the requirements of subparagraph one of paragraph (b) of subdivision one of this section, an architect licensed under article one hundred forty-seven of this chapter.

§ 2. This act shall take effect on the first of January next succeeding the date upon which it shall have become a law. Effective immediately, the addition, amendment and/or repeal of any rule or regulation necessary for the implementation of this act on its effective date are authorized to be made and completed on or before such effective date.

NYSED ID BOARD – Committee Development & Responsibilities

Excerpted from State Education Law §6508 - Assistance by state boards for the professions:

A board for each profession shall be appointed by the board of regents on the recommendation of the commissioner for the purpose of assisting the board of regents and the department on matters of professional licensing, practice, and conduct.

Excerpted from NYSED website:

State Board Responsibilities

All professional and public members of the State Boards... must be dedicated to public protection and quality professional preparation and conduct. Depending on the particular board, members of the State Boards advise on licensing requirements, licensing examinations and practice issues, and provide community outreach, as well as participate in licensure disciplinary and/or restoration and moral character proceedings.

Proposed Committees structure:**As Requested by the Executive Secretary:****1. Licensing Committee**

- a. Remain current in knowledge of NYS Licensing Requirements. Help to steward NCIDQ relationship and provide the ID Board with updates.
- b. Review bill and policy language and updates.
- c. Be a resource for stakeholders.
- d. Provide input on Licensing Exams
- e. Provide pertinent, important and/or critical updates to Outreach Committee

2. Practice Committee

- a. Inform Executive Secretary & Board of current trends and events regarding Practice Issues
- b. Act as primary resource in assisting OPD in disciplinary / morale character proceedings.
- c. Provide pertinent, important and/or critical updates to Outreach Committee

3. Outreach Committee

- a. Develop consistent and clear ways of communicating to support the ID Board and NYSED
- b. Review and suggest improvements for the Career Paths and Consumer Info NYSED webpages (<https://www.op.nysed.gov/careers/explore-your-options/certified-interior-designer>)
- c. Be “Ambassadors” for the Profession

- i. Develop programs and materials for various audiences to spread knowledge about the profession, and encourage its growth
 - 1. High School
 - 2. College
 - 3. Alternative students and learning groups
 - 4. Emerging professionals
- d. Participate in one major event per calendar year to bring major industry players and emerging professionals together
 - i. Propose events/locations to participate in outreach
 - ii. Include other Design associations: ASID NY METRO, IIDA, NY 11, NKBA, IFDA, etc.
- e. Develop and distribute materials for:
 - i. Events – slideshows and leave-behinds
 - ii. Social Media (LinkedIn, Instagram, other?)
- f. Like, share and capitalize on posts from NYSED and NCIDQ