

New York State Board of Pharmacy  
Meeting Minutes

June 12, 2024

New York State Education Department  
89 Washington Avenue  
Albany, New York 12234

**Executive Session**

Chair Hofman called the meeting to order at 10:19 a.m.

Motion: To convene Executive Session (Hofman/Cassidy). The motion carried unanimously.

**Board members present:** Renee Hofman (Chair), Ruth Cassidy, Darien Castorina, Leon Cosler, Karen Divens, Steven Earle, Mark Klang, Michelle Lewis, Mark Soffing, Christopher Wallen and Miller Young.

**Extended members present:** Nasir Mahmood

**State Education Department (Department) staff present:** Dina Jazrawi (Executive Secretary), Jeffrey Fisher, Benjamin Murphy, and Michael Rasmus.

Discussion in Executive Session included the following items, only to the extent that they are related to matters before the Department:

1. Professional Examinations
2. Disciplinary and Professional Assistance Program Matters

Motion: To end Executive Session made at 11:50 a.m. (Klang/Hofman). The motion carried unanimously.

**Public Session**

Chair Hofman called the meeting to order at 1:01 p.m.

**Board members present:** Renee Hofman (Chair), Ruth Cassidy, Darien Castorina, Leon Cosler, Karen Divens, Steven Earle, Mark Klang, Michelle Lewis, Mark Soffing, Christopher Wallen and Miller Young.

**Extended members present:** Nasir Mahmood

**New York State Education Department (Department) staff present:** Dina Jazrawi (Executive Secretary), Jeffrey Fisher, Benjamin Murphy, and Michael Rasmus.

## **1. Welcome and Introduction**

Chair Hofman led the introduction of Board members, Department staff and members of the public.

Ruth Cassidy was introduced as the newest member of the Board of Pharmacy.

## **2. Review and Approval of Minutes**

Motion: To approve the March meeting minutes as submitted (Divens/Wallen). The motion carried unanimously.

## **3. Report of the Chair**

Chair Hofman's report highlighted the community outreach Board members have done since the March meeting. It was noted that Board members attended the annual NYSCHP gala and annual PSSNY meeting. Executive Secretary Jazrawi and member Mahmood also attended the annual meeting of the National Association of Boards of Pharmacy (NABP®) in Fort Worth, Texas.

Chair Hofman thanked the students attending the Board meeting, placing an emphasis on the importance of connecting more with the Pharmacy Schools throughout the State of New York.

Executive Secretary Jazrawi was also congratulated on being recognized as one of the nation's Top 40 Arab Americans under 40.

## **4. Report of the Executive Secretary**

ES Jazrawi's report provided updates on Department staffing, community outreach activities, the finalized Budget for 2024, legislation around Shared Pharmacy Services and regulatory updates on the dispensing of hormonal contraceptives, the administration of long-acting injectable medications and supervisor requirement changes for establishments which oversee the transfilling of medical oxygen.

In anticipation of the Shared Pharmacy Services bill being signed into law prior to the next Board meeting, a committee was formed to assist the Department in the drafting of Regulations for Shared Pharmacy Services. Committee members: Young, Divens, Castorina and Cassidy.

The Jurisprudence Committee was also appointed. Members of the Committee are Castorina, Cassidy, Soffing and Klang.

## **5. Presentation: New York State Department of Health**

### **a. Hormonal Contraception Protocols**

Dr. Shaunna Escobar, Associate Medical Director of the Department of Health's Division of Family Health Center for Community Health, gave a presentation that focused on the questionnaires and fact sheets pharmacists are required to utilize when dispensing hormonal contraception pursuant to a non-patient specific protocol. Board discussion ensued.

## **6. Report: USP Committee**

**Approved by the NYS Board of Pharmacy October 2024**

Committee Chair member Klang provided the Board with an update on the recent changes to the United States Pharmacopeia (USP). The USP Committee will be meeting with the Office of Professional Discipline (OPD) to further review these changes. Additional updates will be provided to the Board as available.

## **7. New Business**

### **a. PrEP Budget Proposal**

- i. The Board discussed a proposal that was not adopted within the 2024 budget which would permit Pharmacists to dispense PrEP to patients.

### **b. Pharmacy Workplace Survey**

- i. The Board reviewed the questions that were asked on the 2023 pharmacy workplace survey. Updates to the questions were recommended. It is anticipated that the 2024 survey will be released over the summer.
- ii. A committee was formed to assist the Department with the survey's implementation and rollout. Committee members: Castorina, Cosler, Lewis and Young.

### **c. Upcoming Board meeting dates and locations**

- i. The next Board meetings are tentatively scheduled to take place on October 9, 2024, and March 19, 2025. Both meetings are anticipated to be held in New York City

## **8. Closing Remarks and Adjournment**

Chair Hofman thanked everyone for attending and participating in the meeting.

A motion was made to adjourn the meeting (Soffing/Divens). The motion carried unanimously.

Meeting adjourned at 2:13 p.m.

Minutes submitted by,



Dina Jazrawi, PharmD  
Executive Secretary