



**STATE BOARD FOR ENGINEERING, LAND SURVEYING AND GEOLOGY
OFFICE OF THE PROFESSIONS**

89 Washington Avenue, Albany, NY 12234

June 13, 2024

~following open session~

EXECUTIVE SESSION MINUTES

Primary Board Members Present:

- M. Noviello, P.E., L.S. (Chair)
- J. Martin, P.E. (Vice Chair)
- D. D'Angelo, P.E.
- P. VanHaverbeke, L.S.
- L. Woods, P.E.
- A. Friedman, P.T., arrived at 1:25 P.M.
- W. Kelly, P.G.
- S. Porter, L.S.
- J. Patota, P.G.
- T. Mitchell, P.E.
- R. Nogle, P.E.
- R. Watt, P.G., arrived at 1:18 P.M.
- J. Janora, P.G.
- G. Marcus, P.E.
- F. Flanagan, L.S.
- S. Alampalli, P.E.
- R. Frandina, P.E., L.S.
- D. Franzl, P.G.
- B. Holbritter, L.S., arrived at 1:18 P.M.

Extended Board Members Present:

- None

Primary Board Members Absent:

- M. Rygel, P.G.

Department Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education

1. Call to Order – Executive Session

Chair Noviello called the Executive Session to order at 1:17 P.M.

2. Meeting Minutes

The Executive Session meeting minutes from the March 7, 2024 Board meeting were reviewed.

Motion – Mitchell/Martin: Approve March 7, 2024 meeting minutes.
PASSED UNANIMOUSLY.

3. Education Proposal Reviews

Education Committee Chair Mitchell addressed several outstanding education program proposals. ES clarified that comment responses are pending from the respective post-secondary institutions except for one which is currently Board committee review.

An Education Committee meeting will be scheduled and held before the next Board meeting to detail the education review processes related to the scope of review, along with general procedures. The existing comment form will be reviewed and updated as appropriate during this meeting. New committee members are required to attend. Any interested Board Members are encouraged to attend.

4. Continuing Business

New York State specific land surveying exam subject areas that have been poorly performing are under internal review. The Board will utilize this information to inform the exam preparatory course offered through NYSAPLS.

NYSAPLS is holding an exam review workshop September 12 – 13, 2024. ES asked that LS committee members coordinate to cover attendance at workshop in an auditing/observational function.

5. Waiver Requests

Two (2) waiver requests of the NCEES FE examination were reviewed by the Board considering each applicant's licensure qualifying criteria.

Motion – Mitchell/Marcus: Grant FE waiver to Applicant 1.
PASSED UNANIMOUSLY.

Motion – Martin/Kelly: Grant FE waiver to Applicant 2.
PASSED UNANIMOUSLY.

6. New Business

Two (2) draft internal memos are under review by Board membership related to fee splitting and various definitions related to plan amendments. Draft comments will be circulated as they are received.

A discussion on fee splitting and professional/non-professional subcontracting, as it pertains to professional misconduct, will be hosted at the next Board meeting for membership educational purposes.

7. Adjournment

Motion – Mitchell/Alampalli: Move to adjourn at 1:52 P.M.
PASSED UNANIMOUSLY.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'EG', with a horizontal line extending to the right.

Eric Greppo, PE
Executive Secretary