



**STATE BOARD FOR INTERIOR DESIGN
OFFICE OF THE PROFESSIONS**

1411 Broadway, New York, NY 10018 &
89 Washington Avenue, Albany, NY 12234

February 9, 2024
~ 10:30 am ~

OPEN SESSION MINUTES

Primary Board Members Present:

- P. Durante (Chair), Certified Interior Designer
- R. Alweis, P.E.
- E. Fisher, Ph.D., Certified Interior Designer
- R. Novak, Certified Interior Designer, arrived at 10:40 A.M.
- D. Mallin (Vice Chair), R.A. (*remote in Albany, NY*)
- H. Galutera, Certified Interior Designer

Extended Board Members Present:

- None

Board Members Absent:

- A. Randazzo, Certified Interior Designer
- R. Betz, R.A.

Guests:

- L. Earley, Esq. – Associate Director, Government and Public Affairs – ASID, left at 12:20 P.M.
- M. Merola - Director of Advocacy – IIDA, left at 12:20 P.M.
- E. Lu - IIDA NY Advocacy Committee and a co-founder of the Alliance of Design and Construction Professionals (ADCP), left at 12:20 P.M.
- M. Lomanto, President - ASID New York Metro Chapter, left at 12:20 P.M.
- M. Barusch - Director, Government Affairs and Advocacy – CIDQ Council for Interior Design Qualification, left at 12:20 P.M.
- T. Buchan – Lobbyist - Park Strategies, left at 12:20 P.M.
- C. Folts, CID – VP Advocacy, IIDA NY, left at 12:20 P.M.
- M. Jacobson, ASID, left at 12:00 P.M.

Board Office Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K Fitzgerald – Associate in Professional Education

1. Call to Order – Open Session

ES Greppo called the Open Session to order at 10:31 A.M.

2. Welcome and Introductions

Board members, Board office personnel, and guests provided brief introductions.

3. Meeting Minutes

The Open Session meeting minutes from October 20, 2023, were reviewed.

Motion – Fisher/Galutera: Approve October 20, 2023, meeting minutes.
PASSED UNANIMOUSLY.

4. Executive Secretary Board Office Report

- In 2023, 14 applicants were licensed in New York State. NYSED had not yet posted the 2023 end-of-year tally of registered licensees in interior design. There were 336 licensees as of July 2023.
- The Public Board Member is the only current Board vacancy. The Board Office is seeking nominations of people who meet the statutory criteria.
- ES noted that the ethics training is an annual requirement for all primary board members. Trainings for 2024 have not yet been scheduled. Additionally, there are no Office of Professional Discipline new Board Member trainings scheduled at this time.
- NYSED participated in STEAM Day on November 8, 2023 with social media outreach. The target audience was potential future professionals. Board Members may contribute suggested edits to the media for the 2024 STEAM day.
- The 2023 CIDQ Annual Meeting was held from November 10th through November 12th in Louisville, KY. ES will email Board members the links to the presentation materials offered at the conference. At the annual meeting, the proposed revised CIDQ Board structure was tabled.
- The 2024 CIDQ Annual Meeting will be held from November 7th to November 9th in Chicago, IL. It is the association's 50th anniversary.
- There have been no updates regarding the Certified Interior Decorator C.I.D. appellation and any conflicts it may have with the Certified Interior Designer title.
- There are no legislative or budget updates identified that would directly impact Interior Design.
- ES has begun conversations with CIDQ to explore the possibility of directly accepting experience and/or transcript data from CIDQ.

5. Briefings and Conversation with CIDQ, ASID and IIDA

The Board meeting focused on briefings, discussions, and Q & A with the association guests listed on page 1 of the meeting minutes. The briefings served to inform the Board of priority initiatives within each association. The Board took no positions and the ES reminded Board members and guests that the Board for Interior Design is advisory to the Board of Regents. If associations are interested in requesting formal NYSED input on any matters, they may formally contact the Government and Relations Unit.

The discussions primarily pertained to the NYS eligibility requirements for the Certified Interior Designer title. Per M. Barush, the basis of eligibility requirements for license or registration of Interior Design in most of the United States are the NCIDQ (prerequisite) examinations. The vast majority of regulated jurisdictions model their own state eligibility requirements for their state title or license after the eligibility requirements for the NCDIQ examination. NY and KY are the only states

that have different requirements. In New York, the codified differences occur at both the statutory and regulatory level. The associations indicated that a bill may be introduced in the next quarter with the intention to align NYS and NCIDQ education/experience requirements.

Comments were expressed from numerous guests and Board members that they have witnessed competent interior designers in New York State that do not qualify for licensure under the current statutory and regulatory structure. Other comments were expressed related to the statutory description of the practice of interior design, stamp/seal privileges, and continuing education.

M. Barush reported that there are 1606 NCIDQ certificate holders who report NYS as their residence. Of those, 765 have active NCIDQ certificates. CIDQ will be increasing the continuing education requirements for certificate holders to 10 hours a year in unregulated jurisdictions (effective April 1, 2024). Of the required 10 hours, five must pertain to health, safety, and welfare. M. Lomanto commented that ASID also requires continuing education. NYS NCIDQ certificate holders will need to maintain the new continuing education requirements to utilize the NCIDQ appellation. However, since NYS does not require continuing education for certified interior design licensees, the new requirement has no bearing on the “Certified Interior Designer” title. Currently, among states with interior design regulations, NY and ME are reputedly the only ones that do not require continuing education. CIDQ will attempt to obtain the number of registered interior designers (active and inactive) in other states compared to the number of NCIDQ certificate holders.

CIDQ is conducting a model legislation language update. This update process is anticipated to continue through 2024. This process will include solicit CIDQ member Board feedback.

The Practice Overlap Task Force coordinated thru the Interorganizational Council on Regulation (ICOR) is developing guidance on how to regulate overlapping practice between the professions of architecture, engineering, interior design, landscape architecture and surveying. The Task Force intends to develop uniform guidelines and definitions for competent overlap of practice that can be adopted as the recommended definitions in model law and national guidance issued by the ICOR organizations (NCEES, CIDQ, NCARB & CLARB).

6. Portal Information

The ES discussed the new CIDQ portal which, among other things, catalogs NCIDQ certificate holders. The portal may be used by member states to export information (e.g., email addresses). The Board office may utilize this tool for outreach to certificate holders in NYS to provide information on licensure. ES will provide draft template email with Board Members for review and feedback.

7. Outreach and Advocacy Update

CIDQ reaches out annually to post-secondary institutions to provide presentations on their certificate processes. The ES will pair up this outreach effort by speaking about the NYS Interior Design licensure process with students from New York Institute of Technology (February 13, 2024, 1-2 P.M.) and Rochester Institute of Technology (March 4, 2024, 5-6 P.M.). Potential future outreach discussed includes the NY11+ (April 2024) and IIDA NY Leaders Breakfast. A draft presentation template will be circulated to Board Members for review and comments.

8. 2024 Board Meetings

The remaining 2024 Interior Design Board meeting dates were chosen and are tentatively scheduled for May 10 and September 27 in New York City.

9. Example Applicant Transcript Review

A briefing was provided on an applicant applying for Interior Design licensure with Architecture education. The regulatory requirements for Interior Design may have been met through that education, but it cannot be demonstrated because the courses were taken many years ago, and the post-secondary institutions do not have the corresponding course syllabi available for NYSED internal review.

10. Adjournment for Executive Session

Motion – Alweis/Galutera: Move adjourn at 12:58 P.M.
PASSED UNANIMOUSLY.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'EG', with a horizontal line extending to the right.

Eric Greppo, PE
Executive Secretary