



**STATE BOARD FOR ENGINEERING, LAND SURVEYING & GEOLOGY
OFFICE OF THE PROFESSIONS**

89 Washington Avenue, Albany, NY 12234

September 7, 2023
~following open session~

EXECUTIVE SESSION MINUTES

Primary Board Members Present:

- M. Noviello, P.E., L.S. (Chair)
- J. Martin, P.E. (Vice Chair)
- A. Friedman, P.T.
- R. Frandina, P.E., L.S.
- B. Holbritter, L.S.
- W. Kelly, P.G.
- J. Patota, P.G.
- T. Mitchell, P.E.
- R. Nogle, P.E.
- S. Porter, L.S.
- Richard Watt P.G.
- D. Franz, P.G.
- M. Rygel, P.G.

Extended Board Members Present:

- None

Primary Board Members Absent:

- D. D'Angelo, P.E.
- P. VanHaverbeke, L.S.
- L. Woods, P.E.

Board Office Personnel:

- E. Greppo, P.E. – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education

Visitors:

- None

1. Call to Order

Chair Noviello called Executive Session to order at 12:20PM.

2. Meeting Minutes

The Executive Session meeting minutes from the June 8, 2023 Board meeting were reviewed.

Motion – Mitchell/Martin: Approve June 8, 2023 minutes.

PASSED, with one (1) abstention.

3. Revised Education Program Review Focus Areas and Review Form

Education program content review guidance documents edits as proposed by Member Friedman were reviewed. The ES will add the revisions to the current Board member reference document. Chair Noviello and Member Franzi proposed minor edits to internal education proposal review form. ES will edit form template for future program reviews by Board members.

4. Updates

During the August 2023 committee meeting, 2nd reviews occurred for two (2) ongoing program proposals and 1st reviews occurred for two (2) new program proposals. A committee meeting will occur (TBD) where professional education content chart will be discussed. A committee meeting will be scheduled to review two (2) proposals not received in time for committee review ahead of Board meeting. All primary Board members will be sent an invitation to attend.

5. New Business

The definition of certain land surveying terminology was discussed to inform how such terminology may be utilized within exam items. Following previous LS committee discussion, Chair Noviello created a reference document offering an opinion on how the term should be utilized based a legal evaluation. This reference document will be added as an agenda item to the next Land Surveying committee meeting agenda, along with updates to the Survey Exam Reference list. The 2024 NYS Specific Land Surveying examinations will be held on March 22 and September 27.

A discussion was held on exam review/prep courses and CE credit and when attendance of such courses may qualify for CE credit.

6. Adjournment

Motion – Nogle/Martin: Move to adjourn at 1:25 P.M.

PASSED UNANIMOUSLY.

Respectfully Submitted,



Eric Greppo, PE
Executive Secretary