



**STATE BOARD FOR INTERIOR DESIGN
OFFICE OF THE PROFESSIONS**

1411 Broadway, New York, NY 10018 &
89 Washington Avenue, Albany, NY 12234

October 20, 2023
~ 10:30 am ~

OPEN SESSION MINUTES

Primary Board Members Present:

- P. Durante (Chair), Certified Interior Designer
- R. Alweis, P.E.
- R. Betz, R.A.
- E. Fisher, Ph.D., Certified Interior Designer
- R. Novak, Certified Interior Designer
- D. Mallin, R.A. (*remote in Albany, NY* Albany, NY)
- H. Galutera, Certified Interior Designer

Extended Board Members Present:

- None

Board Members Absent:

- A. Randazzo (Vice Chair), Certified Interior Designer

Board Office Personnel:

- E. Greppo – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education

1. Call to Order – Open Session

ES Greppo called the Open Session to order at 10:46 A.M.

2. Introductions and Welcome New Board Members

Board Members Alweis and Betz provided brief summaries of their professional experiences to inform Board Members that were absent from the June 2023 meeting.

3. Meeting Minutes

The Open Session meeting minutes from June 28, 2023 were reviewed.

Motion – Betz/Alweis: Approve June 28, 2023 meeting minutes.
PASSED UNANIMOUSLY.

4. Executive Secretary Board Office Report

- ES listed the number of registered licensees as of January and July 2023. Additionally, the number of new 2023 licensees was mentioned, along with a brief review of the website's license statistics. The number New York residents who are NCIDQ certified will be included in future Board meeting updates.
- The Public Board Member is the only current vacancy on the Board. ES requested that members provide names and contact information of potential candidates that meet the statutory criteria.
- ES noted that the ethics training is an annual requirement for all primary board members. There are no Office of Professional Discipline new Board Member trainings scheduled at this time.
- NYSED is participating in STEAM Day on November 8, 2023 with social media outreach. The target audience is future professionals. Board Members were asked to contribute interior design-specific content for social media to the ES by October 27, 2023.

5. 2024 Chair and Vice-Chair Nominations and Elections

Discussion was held for the 2024 Board Chair and Vice-Chair Board Member positions.

Motion – Fisher/Alweis: Move to nominate Chair Durante for 2024 term. **PASSED UNANIMOUSLY.**

Motion – Fisher/Galutera: Move to nominate Member Mallin for 2024 term. **PASSED UNANIMOUSLY.**

6. SharePoint Demonstrations

Board Members were shown the general Office of Professions and board-specific Board Members only SharePoint pages.

7. CIDQ

- The CIDQ annual meeting will be held November 10-12, 2023 in Louisville, KY. ES will attend and will explore topics flagged by the Board Office and the Board to better understand the national discourse.
- The proposed CIDQ Board Structure Bylaw Amendment information was updated via an email dated October 18, 2023, and supersedes what was included in the initial packet posting. Board Members were asked to email the ES all content-specific concerns.
- ES is exploring the steps for linking CIDQ experience forms, to accept in lieu of Forms 4 and 4A.
- Each Member Board receives one vote for the CIDQ Board of Directors Ballot. Upon discussion, since there was no opposition, ES will vote in favor of all candidates.
- ES is inquiring with other CIDQ Member Board Delegates about the Certified Interior Decorator C.I.D. appellation and whether it has generated any confusion with regulated Interior Design practice.

8. Education Outreach

Board Members were asked to review the NYSED Registered Interior Design programs to see if they had any contacts or ties at the listed post-secondary institutions. ES would like to offer the Board as a

resource to facilitate a short presentation on pathways to licensure. Creating an outreach draft slide deck to use with employers and within college courses was also discussed.

9. Rules and Regulations

ES will circulate his comments via email on regulations and law that pertain to Interior Design. Board Member feedback is requested.

10. Next Board Meeting

The next Board Meeting is tentatively scheduled for February 2, 2024 in New York City.

11. Adjournment

Motion – Betz/Galutera: Move adjourn at 1:17 P.M.
PASSED UNANIMOUSLY.

No executive session held.

Respectfully Submitted,

Eric Greppo, PE
Executive Secretary