STATE BOARD FOR ENGINEERING, LAND SURVEYING & GEOLOGY

New York State Education Department
Office of Professions
89 Washington Avenue
Albany, NY 12234
&
via WebEx

September 8, 2022
~following open session~

EXECUTIVE SESSION MINUTES

Primary Board Members Present:
- M. Noviello (Chair)
- J. Martin (Vice-Chair)
- D. D’Angelo
- D. Franzi (via WebEx)
- B. Holbritter
- W. Kelly
- R. Frandina
- J. Patota
- L. Woods
- A. Friedman
- T. Mitchell (via WebEx)

Extended Board Members Present:
- E. Haas (via WebEx)

Board Members Absent:
- None

Subject Matter Expert Present:
- H. Palmer (via WebEx)

Department Personnel:
- E. Greppo – Executive Secretary (ES)
- K. Fitzgerald – Associate in Professional Education
- J. O’Brien – Education Program Assistant II

Visitors:
- None
1. **Call to Order**  
Chair Noviello called the Executive Session to order.

2. **Meeting Minutes**  
**Motion** – Martin/Mitchell: The Executive Session meeting minutes from June 9, 2022, were reviewed and unanimously approved.

3. **Waiver Requests**  
One (1) waiver request of the NCEES FE examination was reviewed by the Board considering the applicant’s education and experience.

   **Motion** – Martin/Woods: The Board unanimously recommended that the applicant be granted the FE exam waiver.

4. **Discipline Issues**  
The Board reviewed four (4) disciplinary actions as published by the NYSED Office of Professional Discipline.

5. **Application Experience Reviews**  
The Board agreed the application review process and procedures may be reviewed by way of a future ad-hoc committee. ES Greppo will be a committee member.

6. **Education Reviews**  
The Board reviewed and discussed proposals from three (3) institutions submitted to NYSED. The Board recommended conditional approval for two proposals and requested additional information on one proposal.

   **Motion** – Mitchell/Kelly: Unanimous conditional approval for the proposed B.E. Digital Engineering.

   **Motion** – Mitchell/Kelly: Unanimous conditional approval for the proposed M.S. Chemical Engineering.

7. **Continuing Business**  
None.

8. **New Business**  
ES Greppo and Chair Noviello reminded the Board of the importance of copying ES Greppo on all Board correspondence between the members, its committees, and SED.

9. **Adjournment**  
**Motion** – Friedman/Patota: The move to adjourn was unanimously passed.

Respectfully Submitted,

Eric Greppo, PE  
Executive Secretary