

**Minutes of the Meeting**  
**State Board for Landscape Architecture**  
Via WebEx

Present: Stacy Paetzel, Vice Chair  
Valerie Aymer  
Christine Colley  
Nate Harris  
Mark Johns  
Kim Lorenz  
Adrienne Weremchuk

Absent: Andrew Lavallee, Chair

Staff: Robert Lopez, Executive Secretary  
Marci McKenna, Assistant in Professional  
Education

**December 1, 2021**

**OPEN SESSION**

1. **Motion:** Paetzel/Aymer: That the Board enter Executive Session. PASSED UNANIMOUSLY.
2. **Motion:** Colley/Harris: That the minutes of the August 17, 2021 State Board meeting be approved as written. PASSED UNANIMOUSLY.
3. **Board Chair Report:** Chair Lavallee was not able to attend the meeting; no report was given.
4. **Board Office Report:** The Executive Secretary gave the Board office report.
5. **Old Business:**  
**CLARB Uniform Experience Standard:** CLARB analyzed jurisdictional experience requirements and enlisted consultant assistance to review its jurisdictions' varied experience requirements. CLARB must decide how to codify its uniform standard recommendation and hopes that CLARB jurisdictions adopt this uniform standard either by changing laws or regulations. After discussion, the Board's recommendation to the Department was that it was not in favor of decreasing the amount of required experience per CLARB's uniform standard.

**CLARB Annual Meeting 2021 Summary:** The Executive Secretary along with Member Weremchuk provided a recap of this meeting in the Board package.

**Review of Continuing Education Requirements:** The Executive Secretary and Chair Lavallee met with NYSCLA leadership to discuss the potential changes to the CE requirement, which requires statutory change. Pursuant to earlier discussions on this topic, the Board reviewed a draft of proposed revisions to the existing list of HSW subject areas and other CE modernization goals. After discussion, the Board supported the proposed changes to New York's HSW subject areas and New York's unacceptable subject areas to be included on its website, provided statutory changes can be made. The Board also discussed whether to allow consideration of nano learning programs, programs 15 to 45 minutes in length, toward the CE requirement. Members Weremchuk and Colley volunteered to take one if possible, to garner some understanding of the experience.

6. **New Business:**  
**NJASLA Annual Meeting Course Review:** The Board discussed the CE to be offered at this year's

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NJASLA Annual Meeting. The Board agreed with the NJASLA's findings except for the following recommendations:

- 5KN - acceptable but not HSW
- 8A – acceptable for HSW
- 9KN – no credit for NY licensees
- 13KN – acceptable but now HSW

Election of Chair and Vice Chair:

Motion: Paetzel/Weremchuk: That Member Lavallee be reelected as Board Chair. PASSED UNANIMOUSLY.

Motion: Colley/Johns: That Member Paetzel be reelected as Vice Chair. PASSED UNANIMOUSLY.

7. **Motion:** Paetzel/Weremchuk moved to adjourn. PASSED UNANIMOUSLY.

**Next meeting Tuesday, April 20, 2022, tentatively scheduled for NYC**

Respectfully submitted,

Robert Lopez, RA  
Executive Secretary

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**EXECUTIVE SESSION**

1. Two candidates who had requested a waiver of the requirement that at least 2 years of experience be obtained under the direct supervision of a lawfully practicing registered landscape architect in a diversified setting presented to the Board. After discussion, the Board agreed that a waiver should be granted to each candidate.
2. A disciplinary case was reviewed.
3. Motion: Colley/Harris: That the minutes of the August 17, 2021 State Board meeting be approved as written. PASSED UNANIMOUSLY.
4. Motion: Paetzel/Weremchuk: That the Board resume the Open Session.

Respectfully submitted,

Robert Lopez, RA  
Executive Secretary