

**CONTINUING EDUCATION SCHEDULE FOR
VETERINARY TECHNICIANS**

<i>Month of Registration</i>	<i>Year of registration 2012</i>	<i>Year of registration 2013</i>	<i>Year of registration 2014</i>
<i>Jan</i>	⊗	8 Hours	16 Hours
<i>Feb</i>	½ hour	8½ Hours	16 ½ Hours
<i>Mar</i>	1 hour	9 Hours	17 Hours
<i>April</i>	2 Hours	10 Hours	18 Hours
<i>May</i>	2½ Hours	10½ Hours	18 ½ Hours
<i>June</i>	3 Hours	11 Hours	19 Hours
<i>July</i>	4 Hours	12 Hours	20 Hours
<i>Aug</i>	4½ Hours	12½ Hours	20 ½ Hours
<i>Sept</i>	5 Hours	13 Hours	21 Hours
<i>Oct</i>	6 Hours	14 Hours	22 Hours
<i>Nov</i>	6½ Hours	14½ Hours	22 ½ Hours
<i>Dec</i>	7 Hours	15 Hours	23 Hours
Next Registration	2015	2016	2017

How to apply the chart

Veterinary technicians must complete 24 hours of continuing education during each triennial registration period. When prorated over the 36 months of the registration period, a veterinary technician must complete 2/3 of an hour (40 min.) during each month of the registration period. However, continuing education credits (CE) will be issued in no less than ½ hour increments. Figures shown in the table in **bold** type are rounded downward to the nearest ½ hour.

For example a licensee whose new registration period commences in August 2012 would be responsible for CE from January through July (7 months). Using the prorated monthly requirement of 40 minutes per month and multiplied by the number of months (7) that licensee would owe 280 minutes or 4 hours and 40 minutes. However, when rounded downward to the nearest ½ hour increment, the licensee would be responsible for 4 ½ hours of CE credit. A licensee in that position will not be penalized for having 10 minutes less than the prorated

amount. No one will be required to have completed more than the prorated amount. The months when licensees benefit from the downward modification of the required CE are shown in bold.

CE credits are counted up to the end of the month before your re-registration period begins. Therefore a licensee whose re-registration period begins in January will have to complete the required amount of CE by the end of December.

⊗ Licensees whose first re-registration period begins in January 2012 are not required to have completed any CE because the CE requirement was not in effect in December 2011. However, those persons must complete the entire CE requirement (24 hours) by the time they re-register for the new registration period beginning in January 2015.

Note that while the 24 CE credits required for a triennial registration period have been prorated on a monthly basis, a licensee IS NOT required to complete CE on a monthly schedule. You may accumulate the required CE at your convenience provided that you complete the amount required by the time you are scheduled to re-register.