

# Clinical Nurse Specialist Form 1

## Application for a Clinical Nurse Specialist Certificate

The University of the State of New York  
The State Education Department  
Office of the Professions  
Division of Professional Licensing Services

**Applicants Must Complete All Pages Of This Application *In Ink***

1.	22	\$80	IP	
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All applicants for a certificate must complete this form and submit it with the \$85 fee for a certificate and initial registration directly to the Office of the Professions at the address at the end of this form. You must answer all questions and provide all information requested unless otherwise indicated. Failure to complete all required parts of the application will delay its review. **You must sign and date the Affidavit on this form in the presence of a Notary Public.**

2. Social Security Number

*(Leave this blank if you do not have a U.S. Social Security Number)*

3. Birth Date

Month

Day

Year

4. Print Name (This must be the same name as on your RN license)

Last

First

Middle

6. Telephone/Email Address

Daytime Phone

Home or  Business

Area Code

Phone

Email Address (please print clearly)

Home or  Business

**Licensee business address, phone and e-mail address are public information. Failure to indicate business or home on this form for each item will deem it public information.**

5. Mailing Address

Home or  Business

*(You must notify the Department promptly of any address or name changes)*

Line 1

Line 2

Line 3

City

State

ZIP Code

Country/  
Province

7. New York State DMV ID Number  
(Driver or Non-Driver ID)

*(Leave this blank if you do not have a  
New York State DMV ID Number)*

8. New York State Registered Professional Nurse License Number

Name(s) under which credentialed (if different from above) \_\_\_\_\_

9. Name as it appears on degree or other credentials (if different from above) \_\_\_\_\_

10. Specialty area for which you are applying (**check only one**)

Adult Health

Oncology

Pediatrics

Psychiatry

11. Identify the basis on which you are applying for a certificate.

- a. Holding a current license or certificate as a clinical nurse specialist issued by another state or country. (File Form 3 and Form 2)

\_\_\_\_\_  
Name of Government Issued License or Certification      Name of Government Entity that Issued License or Certification

\_\_\_\_\_  
Education Program Title and Type of Degree      Education Institution Name      Date Graduated

- b. Completion of a clinical nurse specialist master's degree, doctoral degree or post master's certificate program that is equivalent to a clinical nurse specialist program registered by the New York State Education Department and current certification as a clinical nurse specialist by an approved national certifying organization (the AACN, ANCC, or ONCC). (File Form 2 and Form 3C)

\_\_\_\_\_  
Education Program Title and Type of Degree      Education Institution Name      Date Graduated

\_\_\_\_\_  
Title of Clinical Nurse Specialist Certification      Name of National Certification Organization

\_\_\_\_\_  
Date originally certified (Month/Day/Year)      Expiration Date of Current Certification (Month/Day/Year)

- c. Completion of a clinical nurse specialist educational program registered by the New York State Education Department as qualifying for a certificate. (File Form 2)

\_\_\_\_\_  
Education Program Title      Education Institution Name      Date Graduated

12. Please print clearly giving an accurate record of your educational preparation below. **You must complete all information for all schools/colleges/universities attended and diplomas and/or degrees received or your application will be considered incomplete.** Attach additional sheets if necessary.

**All Postsecondary Higher Education except Clinical Nurse Specialist Program(s)**

Name of School \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_

Major/Concentration \_\_\_\_\_

Number of years attended \_\_\_\_\_

Attendance from \_\_\_\_\_ to \_\_\_\_\_  
mo. yr.      mo. yr.

Title of Degree/Diploma/Certificate awarded (in the original language) \_\_\_\_\_

Date Degree/Diploma/Certificate awarded \_\_\_\_\_  
mo. yr.

**Clinical Nurse Specialist Program(s)**

Name of School \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_

Major/Concentration \_\_\_\_\_

Number of years attended \_\_\_\_\_

Attendance from \_\_\_\_\_ to \_\_\_\_\_  
mo. yr.      mo. yr.

Title of Degree/Diploma/Certificate awarded (in the original language) \_\_\_\_\_

Date Degree/Diploma/Certificate awarded \_\_\_\_\_  
mo. yr.

13. Gender and Ethnicity (This item is optional)

Information on gender and ethnicity is sought solely to allow the New York State Education Department to collect and analyze data concerning diversity in the licensed professions. The ethnic and gender data you provide will be used only for statistical, research, and program evaluation purposes. It will not be released to the public. This information has absolutely no bearing on your qualification for licensure.

Gender  Male

Female

Ethnicity  White (not Hispanic)

Black (not Hispanic)

Asian

Hispanic

Native American

14. Citizenship/Immigration Status

Federal law and the Regulations of the Commissioner of Education (8 NYCRR §59.4) limit the issuance of professional licenses, registrations and limited permits to United States citizens or qualified aliens. To comply with Federal law and Commissioner's regulation, you must complete this section of this form and check the appropriate box below which indicates your citizenship/immigration status.

I am:

A. A United States citizen or National.

B. An alien lawfully admitted for permanent residence in the United States.

C. An alien granted asylum under Section 208 of the Immigration and Nationality Act.

D. A refugee granted asylum under Section 207 of the Immigration and Nationality Act.

E. An alien paroled into the United States under Section 212 (d)(5) of the Immigration and Nationality Act for a period of at least 1 year.

F. An alien whose deportation is being withheld under Section 241 (b)(3) of the Immigration and Nationality Act.

G. An alien granted conditional entry pursuant to Section 203 (a)(7) of the Immigration and Nationality Act as in effect prior to April 1980.

H. Non Immigrant (Temporarily in U.S.) Please list Visa type or immigration status or attach a copy of your passport if you are not required to have a Visa to enter the United States \_\_\_\_\_

I. I am an alien not unlawfully present in the United States pursuant to the Deferred Action for Childhood Arrivals (DACA) relief or similar relief from deportation. Please specify \_\_\_\_\_

J. I do not reside in the United States.

If you checked any of the boxes from B-I, enter your alien registration number or control number issued by the United States Citizenship and Immigration Services (USCIS): USCIS number \_\_\_\_\_

QUESTIONS ABOUT YOUR IMMIGRATION STATUS AND WHETHER OR NOT IT IS A QUALIFYING STATUS UNDER FEDERAL LAW SHOULD BE DIRECTED TO THE U.S. CITIZENSHIP AND IMMIGRATION SERVICES (USCIS) BY CALLING 1-800-375-5283, OR VISIT THEIR WEB SITE AT WWW.USCIS.GOV.

15. Child Support Obligation

Everyone applying for a professional license, permit, or registration, or any renewal thereof, must file a written statement that, as of the date of the filing, she or he is, or is not, under an obligation to pay child support\*. **Individuals who are four months or more in arrears in child support or who have failed to comply with a summons, subpoena or warrant relating to a paternity or child support proceeding may be subject to suspension of their business, professional, drivers and/or recreational licenses and permits.** The intentional submission of false written statements for the purpose of frustrating or defeating the lawful enforcement of support obligations is punishable under section 175.35 of the Penal Law.

You must complete this section before we can issue the credential for which you have applied. Individuals who are not in compliance with their obligation to pay child support can be issued a credential for no more than six months in order to comply with their child support obligations.

**CHECK ONLY A OR B BELOW. If you check B, you must check one of the five statements listed below it.**

A  I am not under an obligation to pay child support;

Or

B  I am under an obligation to pay child support *and* (please check only one of the following)

I am current and **am not** four months or more in arrears in the payment of child support; or,

I am making payments by income execution or by court agreed payment plan or by a plan agreed to by the parties; or,

The child support obligation is the subject of a pending court proceeding; or,

I am receiving public assistance or supplemental security income; or,

None of the above four statements apply.

\*New York State General Obligations Law, section 3-503

16. Affidavit with Acknowledgement (**notarization required**)

**Applicant**

I declare and affirm that the statements made in this application, including accompanying documents, are true, complete and correct. I understand that any false or misleading information in, or in connection with, my application may be cause for denial or loss of licensure and may result in criminal prosecution. **This form must be signed and dated in the presence of a Notary Public.**

\_\_\_\_\_  
Applicant's Signature Date

**Notary**

State of \_\_\_\_\_ County of \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ before me, the above signed, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to this application and acknowledged to me that he/she executed the application and swore that the statements made by him/her in the application and all supporting materials are true, complete, and correct.

\_\_\_\_\_  
Notary Public's Signature

\_\_\_\_\_  
Notary ID number Expiration Date

Notary Stamp

**Mail this form and appropriate fee to: New York State Education Department, Office of the Professions, PO Box 22063, Albany, NY 12201, U.S.A.. DO NOT SEND CASH. Make check or money order payable to the New York State Education Department.**