

# Checklist: Licensed Psychoanalyst

Complete the forms indicated below in the appropriate column for the type of education you have completed. Submit the forms, or request that they be submitted, to the Office of the Professions at the address at the end of each form. In the space provided on the checklist below, record the date you sent or requested the form to be sent. More information on completing the forms can be found on our web site at <http://www.op.nysed.gov/prof/mhp/psyanlforms.htm> for licensure.

<b>Checklist</b>  <b>To obtain a LP license, applicant must meet requirements for A OR B.</b>  <b>To obtain a <i>Limited Permit</i>, which is valid for one year from date of issue, applicant must <i>also</i> meet requirements for C.</b>  <b>To obtain a LP license by endorsement of a LP license issued in another jurisdiction, applicant must meet requirements for D.</b>	<b>A. Graduate of a masters or higher degree acceptable to the Department and receipt of an advanced certificate from a NYS Licensure-Qualifying program in psychoanalysis or one accredited by ABAP</b>		<b>B. Graduate of a master's or higher degree in any field, acceptable to the Department and an advanced certificate program in psychoanalysis, determined by the Department to be the substantial equivalent of a NYS Licensure-Qualifying program based on individual transcript review**</b>		<b>C. Limited Permit</b>  To request authorization to practice under supervision of a qualified supervisor in an authorized setting while meeting the examination & experience requirements***		<b>D. Endorsement of LP license issued in another jurisdiction</b>  Licensed as a LP in another jurisdiction on the basis of comparable education, supervised experience and examination, as determined by NYSED, and verification of at least 5 years of LP independent practice in 10 years prior to application in New York	
	Required	Date Sent	Required	Date Sent	Required	Date Sent	Required	Date Sent
Form 1 Application for Licensure and fee	✓		✓		✓		✓	
Form 2 Certification of Psychoanalytical Study and official transcript  Have each psychoanalytic program you attended submit a Form 2 with official transcript.	✓				Forms 2 and 2A and supporting documentation for A or B must be received and approved before the Limited Permit can be issued.		✓	
Course syllabi or other supplementary documentation to determine whether studies meet the substantial equivalence requirements.			✓					
Form 2A Certification of Graduate Study  Have each graduate college/university you attended submit a Form 2 with official transcript.	✓		✓				✓	
Course syllabi or other supplementary documentation to determine whether studies meet the substantial equivalence requirements.	✓		✓				✓	
Form 3 Verification of Other Professional Licensure/Certification  This form must be submitted directly by the licensing/certifying authority.		Only if you are/were licensed in another jurisdiction	✓				✓	

Form 4. Applicant Experience Record of supervisor(s) submitting verification of at least 1,500 hours of supervised experience in psychoanalysis & psychotherapy in NY or another jurisdiction****	Only if you are/were licensed in another jurisdiction		Only if you are/were licensed in another jurisdiction				✓	
Form 4B. Certification of Experience for LP. Form must be submitted directly by the supervisor.	✓		✓					
Form 4E. Endorsement Experience Record of colleagues submitting verification of LP practice in other jurisdiction	✓		✓					
Form 4F. Certification of Licensed Experience by colleagues verifying 5 or more years of LP practice in other jurisdiction							✓	
Form 5 Application for Limited Permit and fee								
NYSED Narrative Examination**** after receipt of application, fee & NYSED approval of education & experience or practice					✓		✓	

\* A program must be accredited by ABAP, including a supervised internship in psychoanalysis & psychotherapy. You can access a directory of ABAP accredited programs in psychoanalysis [www.abapinc.org/](http://www.abapinc.org/).

\*\* An appropriately recognized program must be offered by a regionally accredited college or university in the US or be recognized by the appropriate civil authorities of the jurisdiction in which the program is offered. School must submit transcript and verification of supervised internship in psychoanalysis & psychotherapy for review.

\*\*\* The permit may be granted for two years; it may be extended for no more than two one-year periods upon submission of a new permit application & permit fee and justification. The permit will only be issued for authorized setting(s) under qualified supervisor(s), as defined in Education Law and Commissioner's Regulations.

\*\*\*\* At least one-half of the supervised experience requirement must be direct client activities, as defined in the Commissioner's Regulations, in the same setting under the authorized supervisor.

\*\*\*\*\* **No other examination is acceptable**

Links to all forms may be found on our web site at <http://www.op.nysed.gov/prof/mhp/psyanlforms.htm> for licensure.

Detailed licensure information can be found on our web site at: <http://www.op.nysed.gov/prof/mhp/psyanllic.htm> or contact the Social Work Unit by calling 518-474-3817 ext. 592 or by email at [opunit5@nysed.gov](mailto:opunit5@nysed.gov).