

Attachment A
Program Proposal Application Form for Programs
Preparing Licensed Professional Geologists

- This form is also available on <http://www.highered.nysed.gov/ocue/aipr/profprogram.html>. Please complete this form for a new or existing program.
- Public institutions should use the appropriate SUNY/CUNY proposal submission forms and submit the proposal to the Central Administration of SUNY/CUNY. **This form should be submitted with the SUNY/CUNY forms.**
- Submit the application **electronically** to opprogs@nysed.gov **AND** mail one **hard copy** to the following address: Professional Education Program Review, Office of the Professions
2nd Floor, West Wing, EB, New York State Education Department
89 Washington Avenue
Albany, NY 12234

SECTION I. GENERAL INFORMATION

A. Name of institution:

Specify campus where program will be offered, if other than the main campus:

B. CEO or designee

Name and title:

Signature and date:

The signature of the institutional representative indicates the institution's commitment to support the proposed program.

C. Contact person, if different

Name and title:

Telephone:

Fax:

E-mail:

D. Indicate whether this is a new or existing program: ___New ___Existing Program

E. Proposed program title:

F. Current program title (if applicable):

G. Current/Proposed degree award:

H. Current/Proposed HEGIS code:

I. SED Program Code of current program (if applicable):

J. If the program would be offered jointly with another institution, identify the institution/branch below and attach a letter of agreement signed by that institution's CEO:

SECTION II. PROGRAM INFORMATION

A. If the program has sought or will seek specialized accreditation, indicate

- i) Accrediting Group:
- ii) Date Accredited or Expected Date of Accreditation:

B. Anticipated maximum enrollment for new programs:

1st yr: _____ 2nd yr: _____ 3rd yr: _____ 4th yr: _____ 5th yr: _____

C. Check all program scheduling and format features that apply: (See [definitions](#))

- i) **Format:** Day Evening Weekend Evening/Weekend Not Full-Time
- ii) **Mode:** Standard Independent Study External Accelerated
 Distance Education (submit [distance education application](#) with this proposal)
- iii) **Other:** Bilingual Language Other Than English Upper Division Program

D. Program Requirements: Provide a list of the program requirements as they will appear in the catalog. Be sure to distinguish between required and elective courses.

E. Program Outline: Provide a sample program, by year and session, illustrating how program and degree requirements can be satisfied.

F. Only applicable to new programs: Provide information on admission and retention standards and resources available to support the program.

SECTION III. CURRICULUM. Please use the content chart to indicate how the proposed program meets the content requirements. Submit a Course Syllabus or outline for each listed course as well as a Curriculum Vitae for each instructor.

Content Chart

Content Requirements	Course(s) Number and Title Meeting the Content Area Requirements	Credits	Required or Elective	Name of Instructors	Indicate Faculty Status (Full or Part Time)
I. MATHEMATICS AND PHYSICAL SCIENCES					
a. mathematics (at least 6 semester hours)					
b. sciences (at least 15 semester hours in at least two of the following areas)					
(i) Physics					
(ii) Chemistry					
(iii) Biology					
II. GEOLOGY SCIENCE (a minimum of 30 semester hours)					
a. 24 of the 30 semester hours must be in the following areas, including at least 1 course in 4 of the 8 areas.					
(i) Earth Materials					
(ii) Sedimentary Geology					
(iii) Geotechnology					
(iv) Surficial and Near-Surface Geology					
(v) Hydrogeology					
(vi) Geodynamics					
(vii) Economic Geology					
(viii) Geological Skills/Applications					
b. If applicable, specify the other coursework that meet the 30 semester-hour requirement.					
Specify the area(s):					

Note: Submit a Course Syllabus or outline for each listed course as well as a Curriculum Vitae for each instructor.